

Create and Share Property Reports Premium Searcher Benefit



Customize and Email Professional Property Reports from Your Search Results

- 1 Log in to www.LoopNet.com, and conduct a property search.

- 2 From the search results, check the boxes to the left of each of the properties you want to include in your report. Click **Create Report**.

- 3 Select the template you would like to use, and click **Use this Template**.

- 4 Use Customization Options to add to or remove content from your report. Click **Update**.

- 5 Click **Download as PDF** to save a PDF version of the customized report on your computer.

- 6 You can also **Print** or **Get Link to Report** to share it with your clients quickly and easily.

Start Now!

(Takes you to the Search page)



TIP

Create a report to share listings with your clients who are not LoopNet members.